



MINUTES

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, May 22, 2019 at 6:00 p.m.** at Sunrise Water Authority, 10602 SE 129th Avenue, Happy Valley, Oregon 97086.

Board Present: Ernie Platt, Chair; Chris Hawes, Vice Chair, Eric Hofeld, Secretary; Wayne Barstow; Andy Coate; Gary Barth

Board Absent: Kevin Bailey

Staff Present: Wade Hathhorn, General Manager; Tim Jannsen, Engineering Manager; Denise Bergstrom, Finance Director; Cindy Wolff, Administrative Assistant

Visitors Present: Tommy Brooks, Cable Huston, LLP; Sherry French, CRW Board; and Paul Gornick, OLWSD Board

CALL REGULAR MEETING TO ORDER

Platt called the meeting to order at 6:00 p.m.

BUDGET HEARING

Following the pledge of allegiance, Platt opened the budget hearing at 6:01 p.m. He asked for public comment. No comment was made, so Platt closed the budget hearing. He summarized that there is a resolution for adoption later on the agenda.

EXECUTIVE SESSION

At 6:02 p.m. Platt convened the executive session, pursuant to ORS 192.660 (2)(f) To consider information or records that are exempt by law from public inspection.

RECONVENE REGULAR MEETING

Platt reconvened the regular meeting at 6:35 p.m. French and Gornick entered.

APPROVAL OF AGENDA

Platt proposed adding item 2.3 for consideration of a proposed resolution as discussed in executive session. A motion to approve the agenda as modified was made by Hawes and seconded by Coate. The motion carried unanimously.

PUBLIC COMMENT

Platt asked for public comment. Platt congratulated French and Gornick on their re-elections.

1. CONSENT AGENDA

1.1 Approval of Minutes of April 24, 2019

Hofeld referred to page three of four and suggested changing the sentence beginning “Hofeld shared...” to “Hofeld shared that he favors incentivizing people to reduce water use rather than being told or compelled to do so. He indicated that people might be incentivized if we showed them a graph of fish migration the months of critical water flows.”

1.2 Approval of Budget Committee Minutes

Hofeld referred to page five of five, item six, and suggested changing the sentence beginning “Hofeld asked for clarification...” to “Hofeld asked for clarification of the agenda which indicated budget adoption rather than approval. The budget needs to first be approved.”

1.3 Acceptance of Water Mains and Related Facilities for Fire Station 19

A motion to approve the consent agenda as modified, consisting of the items outlined above, was made by Hawes and seconded by Hofeld. The motion carried unanimously.

2. DISCUSSION ITEMS

2.1 Financial Statements

Hofeld noted that Bergstrom handed out a correction to page five, the Cash Position and Transfers report. He noted that the correction was to the Ending Fund number at the bottom of the General Checking & Petty Cash column. A motion to approve the financial statements as presented was made by Hawes and seconded by Coate. The motion carried unanimously.

2.2 Resolution to Adopt FY 2019-20 Budget & Authorize Appropriations

Platt summarized that this is the resolution to adopt the budget and authorize appropriations. The budget hearing was held at the beginning of the meeting and there was no public comment. A motion to adopt Resolution 2019-06, Adopting FY2019-20 Budget of \$37,082,200 and authorizing appropriations of \$27,318,400, was made by Hofeld and seconded by Hawes. The motion carried unanimously.

2.3 Formal Declaration of Service Restriction (Above Elevation 470 Feet)

Platt noted that the resolution was handed out. The resolution is formally declaring the infeasibility of new service above elevation 470 feet and advocating for the inclusion of specific approval criterion for land-use development of properties above the 470-foot elevation in the city of Happy Valley. Barth made a motion to adopt Resolution 2019-07 and Hawes seconded. The motion carried unanimously.

3. STAFF REPORTS

3.1 Manager's Update

Hathhorn provided updates on the Reservoir 11, Scouters Pipeline, and SE Sunnycreek Pipeline projects. He reported that organization and archival of agency records is underway using the ORMS records management system. Hathhorn reminded the commissioners to use their new Sunrise Water emails for Board business. Hathhorn shared that Jannsen, Kim Anderson, Christin House and Toby Henderson are all approaching or exceeding 20 years of service at Sunrise.

3.2 Engineering & Construction Reports

Platt noted that the number of lots shot up this month. Jannsen attributed it to a couple of large subdivisions that were approved by the Board last month.

There was a brief discussion about the payment schedule to CRW for Sunrise's share of the 152nd Reservoir. The group also discussed outstanding replacement projects in the Project Management Report. The projects are included in next year's budget as contingency items to be addressed if an issue arises, an opportunity presents itself, or as the Board chooses.

3.3 Operational Reports

4. BOARD BUSINESS

4.1 Board Calendar

Platt said he would be unable to attend the June 27 NCCWC meeting and will need an alternate.

4.2 Liaison Reports

Barstow attended Boring Water's meeting. The District approved its budget, and discussed contractor pre-qualifications for a project as well as interruptible water policies.

Hawes reported that CRW held its budget meeting and received its audit regarding the costs for the backbone project. At a later meeting the Board approved the master plan.

Barth and Hofeld attended the OLWSD meeting. The agenda consisted of: appointing Moss Adams as auditor of record; approving a supplemental budget; adopting the 2019-20 budget; approval of a contractor for a sewer system repair; and a backflow project update.

Platt also attended both CRW meetings. Additionally, he, Hathhorn and Hofeld attended a going away party for OLWSD Commissioner Nancy Gibson. Platt spoke briefly about Gibson's contributions to various organizations.

4.3 Information Items

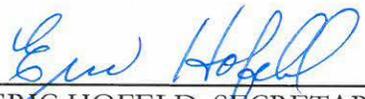
Hathhorn shared a letter from Michael Walters inviting Sunrise to attend a new series of technical committee meetings for the Rock Creek Employment Center Infrastructure Funding Plan. He recommended just having staff involved in the early stages.

4.4 Future Agenda Items

Adjourned at 7:10 p.m.



ERNIE PLATT, CHAIR



ERIC HOFELD, SECRETARY