



MINUTES

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, June 26, 2019 at 6:00 p.m.** at Sunrise Water Authority, 10602 SE 129th Avenue, Happy Valley, Oregon 97086.

Board Present: Ernie Platt, Chair; Chris Hawes, Vice Chair, Eric Hofeld, Secretary; Wayne Barstow; Andy Coate; Gary Barth; Kevin Bailey

Board Absent: None

Staff Present: Wade Hathhorn, General Manager; Denise Bergstrom, Finance Director; Kim Anderson, Government Relations Manager; Cindy Wolff, Administrative Assistant

Visitors Present: Sherry French, CRW Board; Paul Gornick, OLWSD Board; Jim DeYoung, citizen; Rob Watts, citizen

CALL REGULAR MEETING TO ORDER

Platt called the meeting to order at 6:00 p.m.

APPROVAL OF THE AGENDA

Hawes moved to approve the agenda as presented. Hofeld seconded the motion and it carried unanimously.

PUBLIC COMMENT

Rob Watts, resident of 16040 SE Cielo Ct., provided the Board with history on the construction of his home, specifically the requirement to upsize the meter to meet fire flow requirements to his home. He requested that the Board allow upsizing of the meter at the price of a 5/8-inch meter. The Board shared their sympathies for Watts' predicament but stood by the current policy and cost to upsize.

Jim DeYoung, Damascus resident, requested that the Board consider reinstating the Sunrise and City of Damascus IGA in effect prior to the disincorporation of the City, to assist in accessing state funding. Platt said that the Board would consider the request.

Watts and DeYoung exited at 6:21 p.m.

FIRST READING AND PUBLIC HEARING ON ORDINANCE 2019-01

Platt opened the public hearing at 6:23 p.m. There was no public comment so he asked for a summary from Staff. Hathhorn summarized discussions from earlier meetings that resulted in the Board's decision to waive the requirement for a maintenance bond on public improvement projects, instead listing Sunrise as a second obligee. Barth made a motion to direct the General Manager to read the ordinance by title only. Hawes seconded the motion and it carried unanimously. Hathhorn read the ordinance by title as directed. Platt closed the public hearing at 6:28 p.m.

1. CONSENT AGENDA

Hofeld made a motion to approve the consent agenda as presented. Hawes seconded the motion. Platt asked if there were any items that needed individual consideration; there were none. The motion carried unanimously.

- 1.1 Approval of Minutes of May 22, 2019

- 1.2 Acceptance of Water Mains and Related Facilities for Scouters Mountain Phase 1B Subdivision
- 1.3 Acceptance of Water Mains and Related Facilities for Trails at Rock Creek Phase 2 Subdivision
- 1.4 Acceptance of Water Mains and Related Facilities for Shadow Mountain Phase 2 Subdivision
- 1.5 Acceptance of Water Mains and Related Facilities for Stella Heights Subdivision
- 1.6 Acceptance of Water Mains and Related Facilities for Jackson Hills Phase 4 Subdivision
- 1.7 Acceptance of Water Mains and Related Facilities for Jackson Hills Phase 5 Subdivision
- 1.8 Adoption of Resolution 2019-10 Surplus Property
- 1.9 Approval of Main Upsizing for Stella Heights

2. DISCUSSION ITEMS

2.1 Financial Statements

There were questions and subsequent discussions about: including the bonds in the Financial Statements; checks for vehicle lights and landscaping; and capitalization of two projects.

Hofeld made a motion to approve the Financial Statements as presented. Bailey seconded. The motion carried unanimously.

2.2 Interfund Loan Resolution

Hathhorn provided a background on interfund loans. Platt pointed out that there are two resolutions so separate action is required.

Hawes moved to adopt Resolution 2019-08, authorizing an additional loan in the construction (SDC) fund to reimburse the general fund in FY2018-19. Barth seconded the motion. It carried unanimously.

Hawes moved to adopt Resolution 2019-09, authorizing a series of loans in the construction (SDC) fund to reimburse the general fund. Bailey seconded the motion. The motion carried unanimously.

2.3 General Manager's Performance Evaluation

Hathhorn summarized the General Manager's review process and explained the Board's role. The review will take place at the July meeting.

3. STAFF REPORTS

3.1 Manager's Update

Hathhorn provided updates on Reservoir 11; monthly billing; Highway 212 improvements; and the annual picnic.

3.2 Engineering & Construction Reports

Hofeld suggested including the map quarterly rather than monthly. The Board agreed.

3.3 Operational Reports

4. BOARD BUSINESS

4.1 Board Calendar

Hawes and Coate will cover the NCCWC meeting for Platt and Bailey.

4.2 Liaison Reports

Commissioners provided updates from meetings they have attended in the last month.

4.3 Information Items

Platt shared that SDAO has a Board training in August and recommended new commissioners attend as well as anyone needing a refresher.

4.4 Future Agenda Items

Platt adjourned the regular meeting at 7:17 p.m.

5. ADJOURN REGULAR MEETING AND CONVENE WORK SESSION

5.1 Work Session on Finances and Rates

Platt convened the work session at 7:17 p.m.

Hathhorn and Bergstrom gave a presentation on finances and rates. No decisions were made by the Board. This will be an ongoing discussion with a public hearing expected at the Board's November meeting.

Platt adjourned the work session at 8:30 p.m.



ERNIE PLATT, CHAIR



ERIC HOFELD, SECRETARY