



M I N U T E S

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, January 27, 2021 at 6:00 PM**. The meeting was held remotely, by teleconference through RingCentral.

Board Present: Chris Hawes, Chair; Andy Coate, Vice Chair; Kevin Bailey, Secretary; Gary Barth; Kevin O'Meara

Board Absent: None

Staff Present: Wade Hathhorn, General Manager; Denise Bergstrom, Finance Director; and Kim Anderson, Government Relations Manager

Visitors Present: Sherry French, CRW; Paul Gornick, OLWSD

CALL REGULAR MEETING TO ORDER

Hawes called the meeting to order at 6:00 p.m.

ROLL CALL

Hawes asked Anderson to perform the voice roll call of the Board.

APPROVAL OF AGENDA

A motion to approve the agenda was made by O'Meara and seconded by Bailey. Motion carried unanimously.

PUBLIC COMMENT

Chair Hawes noted the passing of Board member Wayne Barstow.

1. CONSENT AGENDA

A motion to approve the consent agenda consisting of the following items was made by Coate and seconded by Barth. Motion carried unanimously.

- 1.1 Approval of Minutes from December 16, 2020 Regular Meeting
- 1.2 2021 System Development Charges
- 1.3 Acceptance of Water Mains and Related Facilities for Miracle Heights

2. DISCUSSION ITEMS

- 2.1 Acceptance of FY 2019-20 Comprehensive Annual Financial Report and acknowledgment of receipt of the AU-C 260 letter

Hawes noted that it appeared that the auditors seems to like what Bergstrom is doing.

The Board of Commissioners officially acknowledged receipt of the 2019-20 Comprehensive Annual Financial Report and receipt of the AU-C 260 letter.

Hathhorn noted that the Board, just prior to COVID had been discussing a rate increase based on the needs of operations, capital expenditures, or to place in the bank. He directed the Board to page 15 of the audit and stated that we were planning to watch these numbers as the year unfolded and this gives us a fair overview of the net financial position.

- 2.2 Convene Local Contract Review Board for consideration of Contract-specific Special Procurement

The Board of Commissioners recessed the regular meeting at 6:09 pm and convened the Contract Review Board.

Hathhorn noted that closing out Reservoir 11 has drug out longer than the contractor would have preferred, and they would like to get their bond released. Since weather, the City final inspections, and other clean-up tasks has dictated that there be some additional tasks now required Hathhorn has determined that there is a method to contract directly with the subcontractor that performed work under Ward Henshaw. The approval will permit Hathhorn to write a specific contract to Landis and Landis to perform the final tasks. Hawes noted that alternative is to pay the costs to re-up the bond at about \$23,000. Hathhorn also noted that the other option was to go through the bidding process to get a firm on board to do those tasks, and that in light of the weather related issues time is an issue and Landis and Landis is already mobilized.

A motion to Adopt Resolution 2021-01, Authorizing a Contract Specific Special Procurement for Site Repairs at Reservoir 11, was made by Barth and seconded by Coate. Motion carried unanimously.

Reconvene as Sunrise Water Board of Commissioners at 6:18 PM.

3. STAFF REPORTS

3.1 Manager's Update

Hathhorn reminded the Board that Parr Lumber was considering options on accessing water service for a parcel in the vicinity of Foster Road and Highway 212, which would require them to do something to create sufficient fire flows at that property. After the cost analysis their best option is to join with Sunrise in extending a looped connection from SE High Ridge Court to SE Dogwood Lane. The estimated cost is about \$100,000 to \$125,000 for the project. The latest understanding is that Parr would like to just provide Sunrise with funds and let Sunrise complete the project. Staff is already doing work and it should be ready to construct in spring to early summer.

He noted that the first apprentices under State BOLI approved apprenticeship program will be onboard by spring/summer 2021. There will initially be one at NCCWC and one and Oak Lodge until the kinks are worked out. It's set up to be a one-year program with them becoming eligible to sit for the certification exam after that first year. They are still required to take the UC Davis program online independently.

Hathhorn reminded the Board to register for the SDAO conference, which is online this year and it is free. Anderson noted that we typically designate the Chair as the voting delegate.

Hathhorn noted that snowpack is running in the median for the year. He noted that the snowpack in April and May is more indicative of how the summer will go.

Bailey asked what our standing is in relation to our ASR wells. Hathhorn asked if he meant in relation to filling the current ones or developing another one. Bailey asked about both. Hathhorn noted that filling the ASR well should begin in February. He stated that there hasn't been a lot of time spent on developing an additional well. The current preference is to engage with the High School in discussions about development of their existing irrigation well.

Hathhorn noted that the Clackamas River has experienced three significant flow events since October and gone over 40,000 once in January. At that point the river goes up into Clackamette Park and areas. He noted that it did cause the treatment plant operators some anxiety and work to clear debris from the intake, but there were no specific damages. Barth asked if there have been any impacts from the fires. Hathhorn, noted that as turbid as it is now, there's no specific way to tell if that's been a direct impact.

3.2 Engineering & Construction Reports – No comments

3.3 Operational Reports – No comments

3.4 Finance Report - No comments

4. BOARD BUSINESS

- 4.1 Board Calendar
- 4.2 Liaison Reports

Barth noted that in taking over the position this information on the Regional Water Providers Consortium (RWPC) is useful in helping him get up to speed, and he thought with the other commissioners being relatively new, it might be useful to give them this background as well. He and Hathhorn discussed the structure, purpose, and objectives of the Regional Water Provider Consortium. Hathhorn also discussed the Clackamas River Water Providers and how it complements and differs from the RWPC, and also mentioned the work done in conjunction with the Clackamas River Basin Council.

Bailey noted that the City of Happy Valley is pushing forward full bore with the super block project. He noted that the City is planning to leave the round-about to the last. Hathhorn commented that both Jason Tuck and Michael Walters have been invited to present their ideas to the Sunrise Board and have chosen not to engage.

There was a short discussion related to the concept of water futures.

Hawes commented that CRW had 6 good applicants for their Budget Committee and they renewed Todd Heidgerken's contract. He also congratulated Paul Gornick on being elected to the Oak Lodge Chair position. Also discussed an outflow blockage issue.

Barth noted that the CRWSC approved their budget and discussed next steps in the new water supply agreement and the dissolution process.

- 4.3 Information Items
- 4.4 Future Agenda Items

5. WORK SESSION – Plans for New Administration and Operation Facility –

Entered work session at 7:11 PM.

Hathhorn presented the updated images of the building and discussed the HVAC issues that pushed the need for adjustments to the façade. He mentioned that as part of the discussions there has been a move to a more open office environment upstairs, by reducing closed offices, which also allows the footprint to shrink a bit as well. He noted that the board room has also been reduced to single story. Barth asked about the schedule. Hathhorn stated that the idea is to get to an early grading permit in the spring or summer and head to construction in 2022. Barth asked about any efforts related to energy efficiency. Hathhorn noted that we are working with Energy Trust of Oregon and discussed options related to achieving net zero or approaching net zero.

He also discussed the loan and loan presentation that will occur on February 4th.

Coate noted that the Board should consider bringing the rate increase proposal back to a future agenda for discussion.

6. ADJOURN

The meeting adjourned at 7:32 PM.

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CHRIS HAWES, CHAIR

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KEVIN BAILEY, SECRETARY,