



M I N U T E S

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, July 22, 2020 at 6:00 PM.** The meeting was held remotely, by teleconference through RingCentral.

Board Present: Chris Hawes, Chair; Andy Coate, Vice Chair; Kevin Bailey, Secretary; Gary Barth; Kevin O'Meara, Wayne Barstow

Board Absent: None

Staff Present: Wade Hathhorn, General Manager; Denise Bergstrom, Finance Director; Kim Anderson, Government Relations Manager

Visitors Present: Sherry French, CRW Board; Paul Gornick, OLWSD Board

CALL REGULAR MEETING TO ORDER

Hawes called the meeting to order at 6:00 p.m.

ROLL CALL

Anderson performed roll call attendance.

PUBLIC COMMENT

No public comment

APPROVAL OF AGENDA

A motion to approve the agenda was made by Barth and seconded by Bailey. Motion carried unanimously.

1. CONSENT AGENDA

Coate made a motion to approve the consent agenda, consisting of the items listed below, and O'Meara seconded. The motion carried unanimously.

- 1.1 Approval of Minutes from June 24, 2020
- 1.2 Adoption of Resolution 2020-09, Intrafund Budget Transfer

2. DISCUSSION ITEMS

2.1 Disposition of Residence at Reservoir 12 site

Anderson reported that in addition to the deconstruction and demolition quotes that were presented in the staff report, she had recently received feedback from the Clackamas Fire District that they had visited the site and would be eager to utilize the property for training purposes until such time as weather conditions would be appropriate for a live fire exercise (i.e. burning the home). They would expect to do that in late winter/early spring of 2021. The Board agreed that this was the best public use for the residence and staff will follow up with the fire district on appropriate paperwork, inquire about requirements related to decommissioning the septic tank, and reach out to Northwest College of Construction to see if their heavy equipment program could use removal of the daylight basement foundation as a training opportunity.

3. STAFF REPORTS

3.1 Manager's Update

Reservoir 11 Update

The project is entering its end phase with earth moving and backfilling ongoing.

Recruitment for Engineer

Hathhorn noted that applications for the Project Engineer position have been slow to come in, but that an interview with a candidate had been scheduled. Hathhorn noted that he may need to fill the position on an interim basis just to get needed work done.

Clackamas River Flows

Flows seem to be fine now, but that can change quickly, especially as we enter the dryer part of the year. Hathhorn provided O'meara with information on the ramifications of low flows on water providers water rights and a quick overview of the legal situation related to those rights and the related ongoing court battles.

Landscaping at Reservoir 11

While final plans are being drawn for the landscape at Reservoir 11, a decision on how to proceed with securing landscape contractor services will need to be made. Hathhorn noted that an option being considered is an extension of the general contractors' contract through a change order. He's checking with legal to verify the permissibility of that route. He noted that there may be a premium paid using this route but that that it would likely be offset by the reduction in staff costs to be incurred by securing a separate contract. Additional conversation around this topic will occur at the next meeting.

3.2 Engineering & Construction Reports

Anderson commented that Jannsen had sent a note to the Board related to unaccounted for water. He noted that the change in unaccounted for water was a blip, in his opinion, still within his range of acceptable variation. His feeling is that the blip is related to tracking, billing lags, and other administrative issues.

3.3 Operational Reports

3.4 Finance Report

Bergstrom noted that we are still selling a good number of meters.

4. BOARD BUSINESS

4.1 Board Calendar

4.2 Liaison Reports

Boring water doing live meetings. Operationally is only working on things that break. Covid outbreak at Townsend Farms was likely from seasonal workers from California and was quarantined quickly. Happy Valley is looking for a third option for the Pleasant Valley comp plan. They are moving forward with a super block program and funding it with a reimbursement district, but it's tabled until the fall. Also working on a traffic and infrastructure study, largely based on the assumption that the Sunrise Corridor will be constructed and in addition to contemplating increases in traffic SDC's it vaguely references increases in water and sewer SDC's, in spite of the City having no authority over those SDC rates. CRW approved their labor contract this year after bypassing normal process due to COVID. Generally, everyone agreed to a bit of an uptick and salaries and they'll come back and look at it next year. Oak Lodge Water has voted to send their Master Plan on to the Oregon Health Authority for approval.

4.3 Information Items

4.4 Future Agenda Items

The Board adjourned the meeting at 6:34 p.m.

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CHRIS HAWES, CHAIR

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KEVIN BAILEY, SECRETARY