



## M I N U T E S

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, October 28, 2020 at 6:00 PM.** The meeting was held remotely, by teleconference through RingCentral.

**Board Present:** Chris Hawes, Chair; Andy Coate, Vice Chair; Kevin Bailey, Secretary; Gary Barth; Kevin O'Meara, Wayne Barstow

**Board Absent: None**

**Staff Present:** Wade Hathhorn, General Manager; Denise Bergstrom, Finance Director; Tim Jannsen, Engineering Manager; Kim Anderson, Government Relations Manager, Tyler Wubbena, Staff Engineer

**Visitors Present:** Sherry French, CRW; Paul Gornick, OLWSD; Justice Brooks, Cable Huston

### CALL REGULAR MEETING TO ORDER

Hawes called the meeting to order at 6:01 p.m.

### ROLL CALL

Anderson performed roll call attendance.

### PUBLIC COMMENT

No public comment

### APPROVAL OF AGENDA

A motion to approve the agenda was made by Bailey and seconded by O'Meara. Motion carried unanimously.

### 1. CONSENT AGENDA

Barth made a motion to approve the consent agenda, consisting of the items listed below, and Coate seconded. The motion carried unanimously.

- 1.1 Approval of Minutes from September 8, 2020 Work Session
- 1.2 Approval of Minutes from September 23, 2020 Regular Meeting and Work Session
- 1.3 Acceptance of Water Mains and Related Facilities for Sunnyside Retail

### 2. DISCUSSION ITEMS - NONE

### 3. STAFF REPORTS

#### 3.1 Manager's Update

Hathhorn shared some pictures of the reservoir 11 site showing the landscaping in place. O'Meara commented that a couple of the neighbors have commented that they are ecstatic with the new landscaping.

He noted that staff is tracking number of shut-off's and that while the numbers are going up it isn't significant yet, although if the trend continues the Board may want to revisit the issue again.

Copies of the formal cost estimate for the new administration and operations facility were provided to the Board.

The upcoming holidays will conflict with scheduled meeting dates. The Board decided to move both the November and December meeting up by one week to November 18 and December 16, respectively.

Hathhorn informed the Board of the proposed Dogwood Lane project and discussed how it relates to the Parr Lumber proposed project in Damascus. The Board consensus was to move forward with this as a Sunrise project as a whole and work with Parr to establish the cost share to be collected from them that could be attributed to resolving the issues specific to their project.

#### 3.2 Engineering & Construction Reports

Jannsen noted that the ERU's sold are still holding steady.

He noted that water pumped is up, attributing the uptick to a very dry fall. He also commented that the unaccounted for water dropped dramatically, which he attributed to a data error. After correction the number is still down, but not as much as represented in the graph.

### 3.4 Finance Report

## 4. BOARD BUSINESS

### 4.1 Board Calendar

### 4.2 Liaison Reports

Bailey reported that Happy Valley has discussed their annexation policy. There are 25 applications to annex in the queue. They are planning to limit any cherry stem annexations and anything outside of the Pleasant Valley/North Carver Plan area, unless it is a "high value" property. Sunrise Water Authority property has also been removed from the reimbursement district.

It was also reported that OLWSD adopted their Master Plan and CRW is in the process of working on theirs.

### 4.3 Information Items

### 4.4 Future Agenda Items

## 5. ADJOURN REGULAR SESSION

Regular session adjourned at 7:25 pm.

### EXECUTIVE SESSION

Entered Executive Session at 6:54 pm.

An executive session was convened pursuant to: (i) ORS 192.660 (2)(f) and (2)(h) to consider information or records that are exempt by law from public inspection and to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed and (ii) ORS 192.660(2)(i) to review and evaluate the performance of a chief executive officer of any public body, a public officer, employee or staff member if the person does not request an open hearing.

Returned to Regular Session at 7:38 PM.

A motion to accept the confidential settlement agreement presented by Counsel was made by Barth and seconded by Bailey. Motion carried unanimously.

A motion to authorize the Board Chair to finalize the employment contract with the General manager as presented was made by Bailey and seconded by O'Meara. Motion carried unanimously.

The meeting adjourned at 7:41 PM.

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CHRIS HAWES, CHAIR

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KEVIN BAILEY, SECRETARY