



M I N U T E S

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, December 16, 2020 at 6:00 PM.** The meeting was held remotely, by teleconference through RingCentral.

Board Present: Chris Hawes, Chair; Andy Coate, Vice Chair; Kevin Bailey, Secretary; Gary Barth; Kevin O'Meara

Board Absent: None

Staff Present: Wade Hathhorn, General Manager; Denise Bergstrom, Finance Director; Tim Jannsen, Engineering Manager; Kim Anderson, Government Relations Manager, and Christin House, Customer Service Manager

Visitors Present: Sherry French, CRW; Paul Gornick, OLWSD

CALL REGULAR MEETING TO ORDER

Hawes called the meeting to order at 6:01 p.m.

ROLL CALL

Chair Hawes announced that he had received a letter of resignation from Commissioner Barstow.

Anderson performed roll call attendance.

PUBLIC COMMENT - None

APPROVAL OF AGENDA

A motion to approve the agenda was made by Bailey and seconded by Barth. Motion carried unanimously.

1. CONSENT AGENDA

Coate made a motion to approve the consent agenda, consisting of the items listed below, and Bailey seconded. The motion carried unanimously.

- 1.1 Approval of Minutes from November 18, 2020 Regular Meeting

2. DISCUSSION ITEMS

- 2.1 Adopt Resolution 2020-13, Declaration of Surplus Property

Anderson noted that the model year of the vehicle being declared surplus was correct on the resolution provided but not on the staff report.

A motion to adopt resolution 2020-13, Declaration of Surplus property was made by Barth and seconded by Bailey. Motion carried unanimously.

3. STAFF REPORTS

3.1 Manager's Update

Hathhorn commented that the Reservoir 11 project is about totally wrapped up and stated that it was a good project for us. O'Meara noted that the landscaping looks good.

He noted that Amy Victor, the newly hired utility worker is onboard and working. He commented that she has flagging and other pertinent experience that has allowed her to get right to work.

Hathhorn informed the Board that Sunrise is in compliance with all of the newly released OSHA Covid related requirements and that the plant operators have adjusted their schedules to create even greater separation of their staff. He also shared that there has been some conversation within the industry on vaccinations and the ability of employers to require it as a condition of employment.

Hathhorn lauded the launching of an apprenticeship program for water treatment operators, which the Clackamas providers were instrumental in developing. The participants receive full time pay

while engaged in the program. It will be going before BOLI Board for approval. There was some discussion about the potential for placement of participants after the program.

Hathhorn shared that Sunrise is hoping to beta test cloud file storage in the spring. He stated one aim is to eliminate hardware onsite. GIS and SCADA would potentially be migrated in the next few years. He discussed the other major benefit is that large data companies have much better capabilities for cyber security than we can provide at a more local level.

3.2 Engineering & Construction Reports

Jannsen noted that he has a meeting next week to discuss an apartment complex meter sale and that a memory care facility is looking at a two-inch connection.

He also noted that Parr Lumber has priced their water supply options and the interconnection with Dogwood Lane at High Ridge Court is the least cost option for them and that Eagle Landing Hotel is considering installing some additional improvements.

He commented that meter sales have been strong this year.

3.3 Operational Reports

Jannsen stated there was nothing of significance to report.

3.4 Finance Report

Bergstrom stated that she is working on the audit and hopes to have it concluded in January.

4. BOARD BUSINESS

4.1 Board Calendar

4.2 Liaison Reports

Barth noted that Wilsonville is planning to join the Regional Water Providers Consortium and that he would like to schedule a time to share a presentation about the role of the Consortium with the Board.

4.3 Information Items

4.4 Future Agenda Items

5. WORK SESSION –Plans for new Administration and Operation Facility

Hathhorn stated that the cost estimate was not ready in time for this meeting and shared that work has been ongoing to reduce the scope.

The meeting adjourned at 6:37 PM.

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CHRIS HAWES, CHAIR

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KEVIN BAILEY, SECRETARY