



## M I N U T E S

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, August 25, 2021 at 6:00 pm.** The meeting was held remotely via RingCentral.

**Board Present:** Chris Hawes, Chair; Andy Coate, Vice Chair; Kevin Bailey, Secretary; Gary Barth; Kevin O'Meara, Tim Chairret, Diana Helm

**Board Absent: None**

**Staff Present:** Wade Hathhorn, General Manager; Kim Anderson, Government Relations Manager; and Tim Janssen, Technical Services Manager.

**Visitors Present via remote:** Sherry French, CRW; Paul Gornick, Oak Lodge Water Services

### CALL MEETING TO ORDER

Hawes called the meeting to order at 6:00 p.m.

A motion to approve the agenda was made by Barth and seconded by Helm. The motion carried unanimously.

**ROLL CALL** - Anderson performed the voice roll call.

**PUBLIC COMMENT** - None

### 1. CONSENT AGENDA

A motion to approve the consent agenda, consisting of the items listed below was made by Helm and seconded by O'Meara. Motion carried unanimously.

- 1.1 Approval of Minutes of July 28, 2021 Regular Meeting
- 1.2 Acceptance of Water Mains and Related Facilities for Heritage Crest Subdivision
- 1.3 Adoption of Resolution 2021-12 Replacing Resolutions 2021-04 and 2021-11 Adopting FY2021-22 Budget and Authorizing Appropriations

### 2. DISCUSSION ITEMS

#### 2.1 Happy Valley Roundabout

The Board reviewed the information provided by the City of Happy Valley's agent, Epic Land Solutions, related to land acquisition from Sunrise for the proposed roundabout. The Board had a number of questions regarding the repair and replacement of items scheduled for demolition during the city's planned construction. No one from the city (or a formal representative) were present at the meeting. Helm expressed that in the interests of cooperation, city staff should be in attendance to discuss these types of projects with the Board. The Board then tabled the item pending further discussion with the city.

A motion to table the item was made by Helm and seconded by Barth. Motion carried unanimously.

### 3. STAFF REPORTS

#### 3.1 Manager's Update

Hathhorn noted that the continued lack of rain is really demonstrating the influence of ground water on the Clackamas. He discussed the new restrictions that will be going into effect and noted that the late summer and early fall flows this year will give a preview of what the future is going to look like. There was a brief

discussion of the influence of groundwater inflows to the Clackamas, and how ASR will be used to balance supply during low flow periods.

Helm asked about the role of conservation in moderating demand. Hathhorn provided a brief summary of how conservation plays into demand management within Sunrise and how it plays a different role for communities that rely on stored water versus Sunrise, who relies on run of the river rights. Hathhorn went on to explain the importance of the absence of storage in the Clackamas Basin and the impact on withdrawals.

Hathhorn suggested that the Board should consider some sort of groundbreaking event for the new administration and operation facility. The Board determined the majority were available for an evening event on September first at 6:00 PM.

3.2 Engineering & Construction Reports – No questions or comments

3.3 Operational Reports – No questions or comments

3.4 Finance Report – No questions or comments

#### **4. BOARD BUSINESS**

4.1 Board Calendar

Hawes shared that the memorial for Commissioner Barstow will be held next Saturday.

4.2 Meeting Attendance and Liaison Reports

Meeting attendance:

Commissioner Hawes – CRW and OLWSD

Commissioner Bailey – None

Commissioner Coate – None

Commissioner Barth – None

Commissioner O’Meara – None

Commissioner Helm – North Clackamas County Chamber of Commerce Public Policy

Commissioner Chairet – None, Volunteered to attend Sunnyside United Neighbors CPO in future

Hathhorn urged the new commissioners to sit in on NCCWC, OLWSD or CRW meetings if they have an opportunity in order to become more familiar with the partner agencies Sunrise works with.

#### **5. CONVENE LOCAL CONTRACT REVIEW BOARD**

The regular meeting was recessed and the Local Contract Review Board convened at 6:49 PM.

5.1 Approve Draft Findings for Alternative Contractor Selection for the Construction of the New Administrative and Field Operations Facility

For the new board members, Hathhorn explained the function and organization of the Local Contract Review Board. The Board was being asked to approve draft findings that would allow for an alternative form of contractor selection for the construction of the new Sunrise facility, known as Competitive Proposals and defined under ORS 279C.400. The rules for the noted exemption from Competitive Bidding are prescribed in ORS 279C.335. Hathhorn explained the need to include relevant contractor experience and other performance factors as they relate to the technical elements of the planned design that includes mixed material construction with steel, concrete and cross-laminated timber (CLT). The proposal process allows for

narrowing the qualifying bids by, not just price, but specific qualifications related to construction with those specialty materials. The process to allow this requires publishing of approved findings that allow for the use of the competitive proposal process prior to the conduct of a public hearing. The first step is the LCRB approval of the findings. The public hearing has been scheduled for September 8<sup>th</sup> and has been properly noticed.

A motion to approve the draft findings as presented was made by Barth and seconded by O'Meara. Motion carried unanimously.

The Local Contract Review Board adjourned and the regular meeting reconvened at 6:59 PM.

**6. ADJOURN**

The meeting adjourned at 6:59 PM.

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*Chris Hawes*  
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CHRIS HAWES, CHAIR

DocuSigned by:  
*Kevin Bailey*  
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KEVIN BAILEY, SECRETARY