



M I N U T E S

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, November 17, 2021 at 6:00 pm.** The meeting was held remotely via RingCentral.

Board Present: Chris Hawes, Chair; Andy Coate, Vice Chair; Kevin Bailey, Secretary; Kevin O'Meara, Diana Helm, Gary Barth

Board Absent: Tim Chairet

Staff Present: Wade Hathhorn, General Manager; Kim Anderson, Government Relations Manager; Tim Janssen, Technical Services Manager; and Tyler Wubbena, Staff Engineer.

Visitors Present via remote: Sherry French, CRW; Paul Gornick, Oak Lodge Water Services;

CALL MEETING TO ORDER

Hawes called the meeting to order at 6:04 p.m.

APPROVAL OF AGENDA

A motion to approve the agenda was made by Helm and seconded by Barth. Motion carried unanimously.

ROLL CALL - Anderson performed the voice roll call.

PUBLIC COMMENT - None

1. CONSENT AGENDA

A motion to approve the consent agenda, consisting of the items listed below was made by O'Meara and seconded by Coate. Motion carried unanimously.

- 1.1 Approval of Minutes of October 27, 2021 Regular Meeting
- 1.2 Adoption of Resolution 2021-16, Endorsing Annexation of Service Territory
- 1.3 Approval of Spending Authorization for Managed TT Services

2. DISCUSSION ITEMS - NONE

3. STAFF REPORTS

3.1 Manager's Update

Hawes reported that he has been by the Armstrong Circle property and the stormwater facilities are performing as designed and being managed by Kerr. Wubbena concurred. Anderson reported that the public hearing on the annexation to CCSD #1 for the property has been scheduled for December 12. After approval by the Board of County Commissioners, application for a sewer permit can proceed. Helm asked for more information about the Dogwood Lane project. Wubbena provided more detail about the project and schedule.

3.2 Engineering & Construction Reports – No comments

3.3 Operational Reports – Helm asked for an explanation of the term unaccounted for water. Janssen provided information about how unaccounted for water is calculated, actions and issues that can impact the numbers, and the industry and agency averages for unaccounted for water. He noted that Sunrise usually averages around 6-8% unaccounted for water and that industry average is around 14-16%. Gornick commented that OLWSD sometimes runs at 20% unaccounted for water.

3.4 Finance Report – No comments

4. BOARD BUSINESS

4.2 Meeting Attendance and Liaison Reports

O’Meara asked if it would be advisable to change the date of the December meeting in order to avoid a conflict with the Managers schedule. The Board determined that the December meeting should be moved to Tuesday, December 14th.

4.4

Chris Hawes	Boring Water District, CRW, OLWSD
Kevin Bailey	2 Happy Valley meetings – HV on land buying spree, 16 parcels including a property in Carver. HV is updating their construction standards. 416 single family permits approved. No multifamily plans. They have a new planning director, Laura Terway who came over from Oregon City.
Andy Coate	None
Gary Barth	None
Kevin O’Meara	None
Diana Helm	North Clackamas Chamber of Commerce Public Policy Committee, received update on expenditures of grant money for public housing.
Tim Chairret	Absent

Future Agenda Items

Anderson noted that the organizing documents for Sunrise Water Authority stipulate that the board representation zones be reviewed and updated after each decennial census. She provided some background on how those zones were initially established and informed the Board that the update process will be handled by the Portland State University Population Research Center. An agenda item for the next meeting will be a discussion about how those zones are bounded and if there is any need or desire on the part of the board to reassess how those boundaries are defined broadly. She stated that the idea is being brought up at this meeting so that Board members have ample time to consider that broader question.

5. EXECUTIVE SESSION

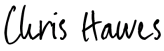
The Board entered executive session pursuant to ORS 192.660(2)(e), to conduct deliberations with persons designated by the governing body to negotiate real property transactions, at 6:38 pm.


The Board returned to regular session at 6:47 pm.

A motion to extend the purchase and sale agreement with the City of Happy Valley for tax lot 23E07A 00701 by 30 days was made by Helm and seconded by Barth. Motion carried.

6. ADJOURN

The meeting adjourned at 6:49 pm.

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 CHRIS HAWES, CHAIR

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 KEVIN BAILEY, SECRETARY