



M I N U T E S

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, April 22, 2020 following the Budget Committee Meeting.** The meeting was held remotely, by teleconference through WebEx.

Board Present: Chris Hawes, Chair; Andy Coate, Vice Chair; Kevin Bailey, Secretary; Wayne Barstow; Gary Barth; Kevin O'Meara

Board Absent: none

Staff Present: Wade Hathhorn, General Manager; Tim Janssen, Engineering Manager; Denise Bergstrom, Finance Director; Kim Anderson, Government Relations Manager; Cindy Wolff, Administrative Assistant

Visitors Present: Sherry French, CRW Board; Paul Gornick, OLWSD Board

CALL REGULAR MEETING TO ORDER

Hawes called the meeting to order at 7:20 p.m.

ROLL CALL

Wolff performed roll call attendance. All commissioners were present.

APPROVAL OF THE AGENDA

Bailey made a motion to approve the agenda as presented, and Coate seconded. Wolff performed a roll call vote. The motion carried unanimously.

PUBLIC COMMENT

Hawes opened the floor for public comment. There was none.

1. CONSENT AGENDA

Bailey made a motion to approve the consent agenda, consisting of the items listed below, and Barstow seconded. Wolff performed a roll call vote. The motion carried unanimously.

- 1.1 Approval of Minutes from March 25, 2020
- 1.2 Financial Statements

2. DISCUSSION ITEMS

2.1 Approval of Temporary Construction Easement for King Road Pedestrian Improvements

Anderson explained that the City needs a temporary construction easement to connect Sunrise's driveway to new sidewalks and will be in effect through January 31, 2022. The City will pay \$500 for the grant of the easement.

A motion to approve the execution of a temporary construction easement with the City of Happy Valley for King Road Pedestrian Improvements was made by Coate and seconded by Bailey. Wolff performed a roll call vote. The motion carried unanimously.

2.2 Approval of CRWSC Budget

Hathhorn provided a background of the Clackamas Regional Water Supply Commission (CRWSC). He explained that the ORS 190-formed organization had its goals and purpose but over time both Sunrise and CRW developed their own goals and interests outside of each other. The organization has plans to dissolve but that didn't occur prior to the beginning of the budget process, so now a

new budget has to be adopted. Hathhorn explained that the CRWSC's Board, acting as its budget committee, met on March 9 and approved the Proposed 2020-22 Biennial Budget. The Budget now needs each member agency's Board approval before going before the CRWSC Board for adoption.

O'Meara asked how the two agencies will borrow from each other in the future if the CRWSC dissolves, and provided the example of the water lab. Hathhorn said they would be handled on an individual basis with an agreement between the agencies.

Barth made a motion to approve the Proposed CRWSC FY20-22 Budget, and Bailey seconded. Wolff took a roll call vote. The motion carried unanimously.

3. STAFF REPORTS

3.1 Manager's Update

Hathhorn shared that he's proud of staff for moving fast in response to the COVID pandemic. The field staff were on staggered work assignments but that recently ended. Hathhorn recently changed all staff's work hours to 8:00 a.m.-4:00 p.m. for office staff and 7:30 a.m. – 3:30 p.m. for field staff.

Hathhorn described the process of looking for an architectural and engineering firm for the new facility. He shared that the final decision was difficult but the panel has selected FFA. He described some of their notable projects in the vicinity. Hawes, who was on the panel, shared his comments.

The City of Happy Valley sent a formal Letter of Interest in the parcel of land adjacent the site of the new Sunrise facility on Armstrong Circle.

Work is scheduled to resume on Reservoir 11. Construction is an essential service in Oregon so work can resume. The contractor has been required to give Sunrise a two week notice before resuming work so staff can inform area residents that construction traffic will be resuming.

Staff has been working with a landscape architect to prepare final plans for finishing Reservoir 11, following the completion of construction. He recommended scheduling a Board workshop for that discussion on Wednesday, May 13. The Board agreed to a workshop by consensus. Hathhorn asked for the Commissioners' preference for a 6:00 p.m. meeting or 7:00 p.m. Barth and Hawes didn't have a preference. Coate and Bailey preferred 6:00 p.m. Hawes confirmed it would be at 6:00 p.m. on May 13.

3.2 Engineering & Construction Reports

3.3 Operational Reports

4. BOARD BUSINESS

4.1 Board Calendar

4.2 Liaison Reports

There was a brief discussion about snow pack.

4.3 Information Items

4.4 Future Agenda Items

Janssen said the RWPC had asked if Sunrise's Board would be selecting a replacement for Ernie Platt on the RWPC Board. Barth volunteered to serve.

5. EXECUTIVE SESSION (CLOSED TO PUBLIC)

Hawes adjourned the regular meeting of the Board at 7:48 p.m. and convened an Executive Session, pursuant to ORS 192.660(2)(e), to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

DocuSigned by:

Chris Hawes

CHRIS HAWES, CHAIR

DocuSigned by:

Kevin Bailey

KEVIN BAILEY, SECRETARY