



## M I N U T E S

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, October 26, 2022 at 6:00 p.m.** at Sunrise Water Authority, 10602 SE 129<sup>th</sup> Avenue, Happy Valley, Oregon 97086, and virtually via Zoom.

**Commissioners Present:** Chris Hawes, Chair; Gary Barth; Kevin O’Meara; Diana Helm; Tim Chairet. **Commissioners Absent:** Andy Coate, Vice Chair; Kevin Bailey, Secretary

**Staff Present:** Wade Hathhorn, General Manager (attended remotely); Kim Anderson, Government Relations Manager; Jamey Pietzold, Finance Director

**Visitors Present:** Paul Gornick, Oak Lodge Water Services; Tessah Danel, Clackamas River Water

### CALL REGULAR MEETING TO ORDER

The meeting was called to order at 6:20 p.m. (late as staff was unable to start the recording).

### VOICE ROLL CALL

Anderson performed the roll call.

### APPROVAL OF THE AGENDA

Chairet made a motion to approve the agenda as presented; Barth seconded. The motion carried unanimously.

### PUBLIC COMMENT

No public comment.

### 1. CONSENT AGENDA

Helm made a motion to approve the consent agenda consisting of the items listed below, and O’Meara seconded. The motion carried unanimously.

- 1.1 Approval of Minutes of September 28, 2022 Board Meeting

### 2. DISCUSSION ITEMS

#### 2.1 Adoption of Resolution 2022-11, Adopting Board Duties and Responsibilities Policy

Anderson presented background. Barth made a motion to adopt Resolution 2022-11, Adopting Board Duties and Responsibilities Policy, and Chairet seconded. Anderson performed a roll call vote. The motion carried unanimously.

### 3. STAFF REPORTS

#### 3.1 Manager’s Update

Hathhorn provided a progress update on construction of the new administrative and operations facility. Hawes noted that last month, when Hathhorn was absent, the Board directed Staff to prepare a social media and public outreach program to share information with rate payers about the new facility, and he asked if there was an update on that. Hathhorn said he wasn’t aware of any progress on that, but it needs to be prioritized. Anderson stated she had been compiling information and creating a timeline but that some information wasn’t readily available. The webpage was set up to upload information to, and final pricing was still in question. She expected to have something to show the Board the following week, but that it would still have holes in information for the time being. Barth said it’s ok to have developing information on the website to keep the

public coming back to it, because if the information is static the public will stop looking. Hawes said an exact dollar figure wasn't necessary due to changes that are made during construction. He said what was important was to tell the public the story of what's happening and why the facility is needed, otherwise public opinion will be that this is another public agency wasting public money. Anderson stated that she had sufficient information to get a basic webpage live by Friday. Barth recommended NC12's communication strategy. Hawes suggested posting photos on Sunrise's social media pages. Hathhorn stated that he didn't expect the webpage to be live by Friday as he hadn't seen any related materials from Anderson and he would need to review it before it's published. He agreed with Barth that the story would be told as it unfolds.

Hathhorn asked if there were any questions. Hawes shared information about a solid sheet of rock that the crew encountered during construction.

Hathhorn stated that a construction project in front of Sunrise's office is ongoing. He noted that some staff have been displaced and forced to work remotely due to the disruption. Hawes noted the project was supposed to be done at the end of September.

### **3.2 Engineering Report**

### **3.3 Construction Report**

### **3.4 Operational Report**

O'Meara noted that the average ERUs has dropped from 500 to 400, and that with mortgage interest rates where they are, Staff should consider much slower SDC rates for the coming year or two. Pietzold said he has been watching it and talking to the Engineering Manager about it. Hathhorn commented that from an operational point of view it's actually a relief to have slowed meter sales. He explained that Sunrise has been understaffed and meter connections require a lot of Staff resources, and this gives Staff time to get other capital projects done. He added that from a rates perspective, Sunrise is very healthy.

Hawes noted that we pumped more water in September than in July.

### **3.5 Finance Report**

Pietzold stated that the finance report supports some of the things being spoken about. He noted an issue receiving invoices late, and that it's consistent with what's happened in prior years but he's keeping track of it.

Hathhorn stated that right after SDCs slowed down, Sunrise finally received a meter delivery.

## **4. BOARD BUSINESS**

### **4.1 Board Calendar**

### **4.2 Meeting Attendance and Liaison Reports**

COMMISSIONER	MEETING	IN PERSON/REMOTE
<b>Chairet</b>	None	None
<b>Helm</b>	October 10 - N. Clackamas Chamber Public Policy	Remote
	October 25 - Oregon City Business Alliance Forum on Water Reuse	In Person
	October 26 – Chamber Meeting	In Person
	October 25 – Happy Valley Planning Commission	In Person
<b>O'Meara</b>	October 18 – Happy Valley City Council	In Person

<b>Barth</b>	None	None
<b>Hawes</b>	Boring Water District	In person
	CRW	In person
	OLWSA	Remote
	October 25 - Happy Valley Planning Commission	In Person

#### 4.3 Information Items

#### 4.4 Future Agenda Items

Barth requested a future discussion about forecasting, as discussed in Operational Reports.

Anderson noted that the November meeting is moved forward a week due to the holiday.

Helm said she read something about reducing or eliminating SDCs to make housing more affordable. Hathorn provided a brief background and shared his insights. The Commissioners requested copies of the report. Hawes requested Hathorn provide a short informational session in the next meeting.


### 5. EXECUTIVE SESSION

Hawes recessed the regular meeting and called to order an executive session, pursuant to ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.


Hawes adjourned the executive session and returned to regular meeting. No action was taken from the executive session.

### 6. ADJOURN

Hawes adjourned the meeting at 7:27 p.m.

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CHRIS HAWES, CHAIR

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KEVIN BAILEY, SECRETARY