



MINUTES

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, November 16, 2022 at 6:00 p.m.** at Sunrise Water Authority, 10602 SE 129th Avenue, Happy Valley, Oregon 97086, and virtually via Zoom.

Commissioners Present: Chris Hawes, Chair; Andy Coate, Vice Chair; Kevin O’Meara; Diana Helm; Tim Chairet **Attended Remotely:** Kevin Bailey, Secretary; Gary Barth

Commissioners Absent: none

Staff Present: Wade Hathhorn, General Manager; Jamey Pietzold, Finance Director; Cindy Wolff, Administrative Manager

Visitors Present: Paul Gornick, Oak Lodge Water Services; Sherry French, Clackamas River Water

CALL REGULAR MEETING TO ORDER

Hawes called the meeting to order at 6:00 p.m.

VOICE ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Hawes added a discussion of the new facility as item 2.1.

PUBLIC COMMENT

1. CONSENT AGENDA APPROVAL OF THE AGENDA

Helm made a motion to approve the consent agenda consisting of the items listed below, and O’Meara seconded. French noted that CRW Commissioner Tessa Danel was present at Sunrise’s previous meeting, not French as reflected in the Minutes. Wolff performed a roll call vote. The motion carried unanimously.

- 1.1 Approval of Minutes of October 26, 2022 Board Meeting
- 1.2 Adopt Resolution 2022-12 Authorizing Separation Agreement and Payment
- 1.3 Approval of a Waterline Easement for Scouters Mountain 2
- 1.4 Acceptance of Water Mains and Related Facilities for Scouters Mountain 2

2. DISCUSSION ITEMS

2.1 New Facility

Hawes explained that Ernie Platt, former Board Commissioner and Board Chair, was instrumental to Sunrise and the new facility, and proposed naming the new facility after Ernie Platt. O’Meara, Helm, and Bailey commented on Platt’s impact. Barth, Coate and Chairet spoke in favor of the proposal. Hawes made a motion to begin the process of naming the new facility in honor of Ernie Platt, and Helm seconded. Wolff performed a roll call vote. The motion carried unanimously.

Hathhorn asked for feedback about what that will look like structurally on, or within, the new building. He spoke briefly on Platt’s impact as well.

3. STAFF REPORTS

3.1 Manager's Update

Hathorn provided updates on: the SDAO Annual Conference; forthcoming Employee Handbook; hiring; the ongoing disruption to business and loss of facility operations; new facility construction and public outreach campaign. There was a brief discussion about funding the building without affecting customer rates. Pietzold handed out a summary of costs (attached).

3.2 Engineering Report

3.3 Construction Report

O'Meara shared about a power outage at Pump Station 15 and commented that a new enclosure for the generator will be helpful.

3.4 Operational Report

Hawes commented on ERUs coming down and unaccounted for water going up. Pietzold shared that Tim Janssen had explained that some unaccounted for water can be attributed to the timing of when master meters are read.

3.5 Finance Statements – October 2022

Pietzold presented a Forecast Model that he created.

4. BOARD BUSINESS

4.1 Board Calendar

4.2 Meeting Attendance and Liaison Reports

COMMISSIONER	MEETING	IN PERSON/REMOTE
Bailey	November 1 – Happy Valley Work Session & Regular Meeting	Remote
	November 15 – Happy Valley Work Session & Regular Meeting	Remote
Barth	None	N/A
Chairet	November 7 – CPO Meeting	Remote
O'Meara	November 1 – Happy Valley	In Person
Helm	None	N/A
Coate	None	N/A
Hawes	November 1 – Happy Valley Work Session & Regular Meeting	In Person
	November 7 – N. Clackamas Chamber (CANCELLED)	Remote
	November 8 – Boring Water District	In Person
	November 10 – CRW	In Person
	November 15 – OLWSD	In Person
	November 22 – New Facility Site Visit	In Person

4.3 Information Items

4.4 Future Agenda Items

5. EXECUTIVE SESSION

There was no need for an executive session

6. ADJOURN

Hawes adjourned the regular meeting at 7:14 p.m.

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CHRIS HAWES, CHAIR

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KEVIN BAILEY, SECRETARY