



M I N U T E S

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, February 22, 2023 at 6:00 p.m.** virtually via Zoom due to inclement weather.

Commissioners Present (remotely): Chris Hawes, Chair; Kevin Bailey, Vice Chair; Kevin O'Meara; Diana Helm; Gary Barth; Tim Chairret

Commissioners Absent: Andy Coate, Vice Chair

Staff Present: Wade Hathhorn, General Manager; Jamey Pietzold, Finance Director; Cindy Wolff, Administrative Manager

Visitors Present: Sherry French, CRW Board; Paul Gornick, OLWS Board

CALL REGULAR MEETING TO ORDER

Hawes called the meeting to order at 6:01 p.m.

APPROVAL OF THE AGENDA

Hawes dispensed of the Pledge of Allegiance and roll call, and recommended tabling the work session for a future in-person meeting. O'Meara made a motion to approve the agenda as amended and Helm seconded. The motion carried unanimously.

PUBLIC COMMENT

Hathhorn shared that Elaine Andrews was going to be present for public comment but agreed to wait for the March meeting.

1. CONSENT AGENDA

1.1 Approval of Minutes of January 25, 2023

Helm made a motion to approve the Minutes of January 25, 2023 and Chairret seconded. The motion carried unanimously.

2. DISCUSSION ITEMS

3. STAFF REPORTS

3.1 Manager's Update

Hathhorn provided an update on the new facility construction and offered tours to interested commissioners. Hathhorn announced that the agency's 20-year debt service would soon be retired; current snowpack at Mt. Hood; and provided a rate comparison of other water utilities. Hathhorn shared some mockups and other examples of monument signs for the new building and invited feedback and discussion from the commissioners.

3.2 Engineering Report

3.3 Construction Report

Hawes asked what the easement from Compass Surveying was for. Hathhorn didn't know off hand. Barth noted WES was interested participating in an IGA for joint work and shared his support of public organizations working together to create efficiencies. Hathhorn shared that the Pump Station 15 generator enclosure is expected to be installed in March.

3.4 Operational Report

Chairret asked about the upward trend in the unaccounted for water. Hathhorn replied that there

had been several large main breaks but he will check with the Engineering Manager, Tim Jannsen, and bring the answer to the next meeting. Hawes noted a few neighboring organizations with greater unaccounted for water.

3.5 Financial Statements

Pietzold stated that it was trending similarly to his previous monthly reports. He added that he'd included a brief note following up on a previous question regarding materials and services for administration. He explained that the small spikes were often related to annual membership renewals and insurance. Pietzold reported that Sunrise received its first loan disbursement from Business Oregon.

4. BOARD BUSINESS

4.1 Board Calendar

4.2 Meeting Attendance and Liaison Reports

Commissioner	Meeting/Date	Remote/In Person
Tim Chairet	SDAO Conference 2/9-2/12	In Person
Kevin O'Meara	SDAO Conference 2/8-2/12	In Person
Diana Helm	Chamber of Commerce 2/6 Happy Valley Business Alliance	In Person
Gary Barth	SDAO Conference 2/8-2/11	In Person
Kevin Bailey	SDAO Conference 2/8-2/12 Happy Valley Mtg and Work Session 2/21	In Person Virtual
Chris Hawes	SDAO Conference 2/8-2/12 CRW 2/16 OLWS 2/21	In Person In Person In Person

4.3 Information Items

4.4 Future Agenda Items

5. EXECUTIVE SESSION

At 7:13 p.m. Hawes recessed the regular session and moved to executive session, pursuant to ORS 192.660(2)(h), to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

At 7:44 p.m. Hawes adjourned the executive session and resumed to the regular meeting. There was no discussion or action taken following the Executive Session.

6. ADJOURN

Hawes adjourned the regular meeting at 7:44 p.m.

DocuSigned by:
Chris Hawes
30402AC9902D459...

CHRIS HAWES, CHAIR

DocuSigned by:
Kevin Bailey
DD855DE3CE204C1...

KEVIN BAILEY, SECRETARY