



M I N U T E S

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, July 26, 2023 at 6:00 p.m.**, at Sunrise Water Authority's Administrative Office, 10602 SE 129th Ave, Happy Valley, OR 97086, and virtually via Zoom.

Commissioners Present: Chris Hawes, Chair; Gary Barth, Vice Chair; Kevin Bailey, Secretary; Kevin O'Meara; Andy Coate; Tim Chairret

Commissioners Attending Remotely: None

Commissioners Absent: None

Staff Present: Wade Hathhorn, General Manager; Jamey Pietzold, Finance Director; Cindy Wolff, Administrative Manager

Visitors Present: Paul Gornick, OLWS Board (remote); Sherry French, CRW Board (remote)

CALL REGULAR MEETING TO ORDER

Hawes called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Coate made a motion to approve the agenda as presented, and Bailey seconded. The motion carried unanimously.

OATHS OF OFFICE

Hawes administered the oaths of office for re-elected Commissioners Bailey, Barth, and Chairret. Hawes explained that the seventh commissioner, a write in candidate, did not respond by the County Election Office's deadline and the seat was formally declared vacant.

PUBLIC COMMENT

1. CONSENT AGENDA

Barth made a motion to approve the consent agenda, consisting of the items listed below and Chairret seconded. The motion carried unanimously.

- 1.1 Approval of Minutes of June 28, 2023
- 1.2 Approval of a Waterline Easement for Scouters Mountain Apartments South
- 1.3 Acceptance of Water Mains and Related Facilities for Scouters Mountain Apartments South
- 1.4 Approval of a Waterline Easement for Good Shepherd Village
- 1.5 Acceptance of Water Mains and Related Facilities for Good Shepherd Village

2. DISCUSSION ITEMS

2.1 Election of Officers

Hawes opened the floor to nominations for chair. Barth nominated Hawes. Hawes asked for additional nominations, and seeing none, closed the floor to nominations and moved to a vote. Hawes was re-elected chair by unanimous vote.

Hawes opened the floor to nominations for vice chair. Hawes nominated Barth. Hawes asked for additional nominations. Seeing none, Hawes closed the floor to nominations and moved to vote. Barth was re-elected vice chair by unanimous vote.

Hawes opened the floor for nominations for secretary. Hawes nominated Bailey for secretary and

asked for additional nominations. Seeing none, Hawes closed the floor to nominations and moved to a vote. Bailey was re-elected secretary by unanimous vote.

2.2 Liaison Assignments

Hawes asked if any commissioner needed or would like to make changes to their current liaison assignments. Bailey asked O'Meara if he would be the primary liaison to the City of Happy Valley and Bailey would be the alternate. O'Meara agreed. Hawes volunteered to assume the liaison assignment for the North Clackamas Chamber of Commerce.

O'Meara moved to appoint Hawes and Bailey as the voting delegates for the NCCWC, and Coate as the alternate. Coate seconded the motion and it carried unanimously.

3. STAFF REPORTS

3.1 Manager's Update

Hathhorn provided updates on the construction of the new administrative and operations facility. He explained that the monument signs were too expensive, so the plan is to complete construction, move in and come up with alternatives later. He shared that one option would be to build our own, but the signs are not a priority right now.

Hathhorn provided an update on hiring and working with two fellows from the PSU Center for Public Service's summer fellowship program.

Hathhorn asked if the commissioners had interest in having a Board retreat. Topics for the retreat would be future planning, SDCs, rates, and so on. He suggested a good time for a retreat would be October or November.

Hathhorn provided an update on streamflow, noting that the river's temperature will probably be a problem in August.

Hathhorn described talk in the media around PFAS, or "forever chemicals," and provided background information. He shared that both raw and treated water of the Clackamas River were tested for PFAS and it wasn't detected. He was not aware of any testing on the Willamette River and noted that Lake Oswego had done preliminary testing.

Hathhorn invited the commissioners to a staff and commissioner appreciation picnic. This will be the first since 2019. He shared the preliminary details.

Hathhorn shared that he selected Wolff as this year's Employee of the Year.

3.2 Engineering Report

There was a discussion about water supply and water rights.

3.3 Construction Report

There was a brief discussion on the Dogwood Lane and Sieben Creek projects.

3.4 Operational Report

Hawes noted that unaccounted-for water is back down.

3.5 Financial Statements

Pietzold explained that June is a soft close and he and finance staff are working through fiscal year end. He expected it to be mostly booked by mid-August with a completion goal of end of August. He said most June expenses have either been posted or are being posted this week. He commented that the organization did well this year, and other than SDCs, we met our revenue goals and are under on expense. He reviewed materials and services and noted that there have been some lead time issues such as ordering stuff that isn't delivered until the new fiscal year. Pietzold explained that

there is a big gap in capital due to projects in the budget that haven't been completed. He expects there will be a supplemental budget in the new year. He noted that water sales revenue for June was impressive, the top of what he had seen in Sunrise's historical records. Also impressive was the interest earned over the year. SDCs are at only 54% but he sees it picking up already in the new fiscal year.

4. BOARD BUSINESS

4.1 Board Calendar

4.2 Meeting Attendance and Liaison Reports

Commissioner	Meeting	Remote/in person
Barth	None	--
Bailey	None	--
Chairet	None	--
Coate	None	--
O'Meara	None	--
Hawes	Boring Water CRW Oak Lodge	In Person In Person Remote

4.3 Information Items

4.4 Future Agenda Items

Barth noted the Board retreat is a future item.


5. EXECUTIVE SESSION

At 6:52 p.m. Hawes called for a break.

At 6:54 p.m. Hawes adjourned the regular meeting and called to order an executive session pursuant to: ORS 192.660(2)(i), to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing; and, ORS 192.660(2)(e), to conduct deliberations with persons designated by the governing body to negotiate real property transactions; and, ORS 192.660(2)(f), to consider information or records that are exempt by law from public inspection.

DocuSigned by:

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 CHRIS HAWES, CHAIR

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 KEVIN BAILEY, SECRETARY