



M I N U T E S

A regular meeting of the Sunrise Water Authority Board of Commissioners was held on **Wednesday, September 27, 2023 at 6:00 p.m.**, at Sunrise Water Authority’s Administrative Office, 10602 SE 129th Ave, Happy Valley, OR 97086, and virtually via Zoom.

Commissioners Present: Chris Hawes, Chair; Kevin Bailey, Secretary; Andy Coate; Tim Chairret; Kevin O’Meara

Commissioners Attending Remotely: Gary Barth, Vice Chair

Commissioners Absent: None

Staff Present: Jamey Pietzold, Finance Director; Cindy Wolff, Administrative Manager (remote)

Visitors Present: Sherry French, CRW Board (remote); Paul Gornick, OLWS Board (remote)

CALL REGULAR MEETING TO ORDER

Hawes called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

On behalf of Sunrise, Hawes extended condolences to Gornick and all those at Oak Lodge following the loss of HR and Payroll Manager, Aleah Binkowski-Burk.

Bailey made a motion to approve the agenda as presented and O’Meara seconded. The motion carried unanimously.

PUBLIC COMMENT

1. CONSENT AGENDA

Bailey made a motion to approve the consent agenda consisting of the items listed below, and Chairret seconded. The motion carried unanimously.

- 1.1 Approval of Minutes of August 23, 2023
- 1.2 Approval of a Waterline Easement for Scouters Mountain Apartments North
- 1.3 Acceptance of Water Mains and Related Facilities for Scouters Mountain Apartments North

2. DISCUSSION ITEMS

3. STAFF REPORTS

3.1 Manager’s Update

Pietzold provided updates on the construction of the new administrative and operations facilities; a resolution of the permit extensions on the Clackamas River; the “Imagine a Day Without Water” campaign; Clackamas River streamflow; a training requirement for the Board as mandatory reporters; development of a social equity strategy; and SDAO Best Practices.

Hawes asked Barth if he was still interested in attending the One Water Summit in Tucson in November and if so, his attendance needed to be formally approved by the Board. Chairret made a motion to allow Barth to attend the Summit at Sunrise’s cost and O’Meara seconded. The motion carried with Barth abstaining.

Pietzold announced that Sunrise made its last major debt service payment on September 1. He also shared that Sunrise purchased its first electric vehicle which will be used for Operational projects.

3.2 Engineering Report

3.3 Construction Report

3.4 Operational Report

Hawes noted that unaccounted for water is back up again. He recently spoke to General Manager Hathhorn and Staff is going to look into it further.

3.5 Financial Statements

There was a brief discussion about retiring the debt service. Pietzold noted that revenue from water sales is as expected for the time of year. Coate commented that the current month is half the year-to-date total, and Pietzold stated that while that's good, the fiscal year began in July so the organization is only two months in to the year.

Pietzold concluded his report by sharing that the LGIP went up again to 4.5% and that there were 26 ERUs sold for August.

4. BOARD BUSINESS

4.1 Board Calendar

4.2 Meeting Attendance and Liaison Reports

| Commissioner | Meeting |
|--------------|---|
| Bailey | 9/5 – City of Happy Valley |
| Barth | 9/12 – RWPC Exec. Committee 9/26 – Emergency Equipment Drill 9/26 – Townhall with Rep. Chavez-Deremer |
| Chairet | None |
| Coate | None |
| O'Meara | 9/5 – City of Happy Valley |
| Hawes | 9/12 – Boring Water District 9/14 – CRW 9/19 – OLWS 9/11 – Chamber of Commerce |

4.3 Information Items

4.4 Future Agenda Items

5. EXECUTIVE SESSION

At 6:39 p.m., Hawes moved to executive session, pursuant to ORS 192.660(2)(f), to consider information or records that are exempt by law from public inspection; and ORS 192.660(2)(e), to conduct deliberations with person(s) designated by the governing body to negotiate real property transactions.

6. ADJOURN

The Commissioners returned to regular session at 7:05 p.m.

O'Meara made a motion directing Staff to move forward with obtaining more information on the transaction discussed. Chairet seconded the motion and it carried unanimously.

Hawes adjourned the meeting at 7:06 p.m.

DocuSigned by:

Chris Hawes

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CHRIS HAWES, CHAIR

DocuSigned by:

Kevin Bailey

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KEVIN BAILEY, SECRETARY